

# Supply Chain Charter for Nuclear Decommissioning Sites

The Supply Chain Charter aims to foster good working relations across the NDA Estate supply chain, with all parties signing up to a set of principles encouraging mutually beneficial and rewarding relationships. We will:

## Relationships:

- Treat each other openly, fairly, without bias, and how you would wish to be treated giving due regard to diversity and inclusion
- Maintain the highest standards of honesty, integrity, impartiality and objectivity
- Only issue genuine enquiries or set out the basis for requesting a price estimate
- Agree objectives and make it clear what is expected of suppliers and potential suppliers. Where appropriate we will agree common objectives and share in the success of meeting milestones
- Provide constructive feedback on performance and behaviour, and encourage 2-way feedback
- Define and publicise contact points for handling of supplier enquiries and complaints
- Protect commercially sensitive information and respect and protect other's intellectual property

## Planning:

- Make available as much information as practicable on future procurement plans
- Enter into early consultation with suppliers or representative bodies on draft acquisition strategies, pricing options, specifications, and statements of requirement where appropriate
- Publish tender lists where appropriate
- Make available sufficient time and information for suppliers to respond to the bidding process appropriate for the work
- Provide accurate information and updates throughout the procurement process, and make visible to lower tiers
- Identify and manage all conflicts of interest as early as possible

## Performance:

- Apply rigorous health, safety, security and environmental protection standards, and demonstrate responsible environmental performance
- Demonstrate the highest professional standards in the award and management of contracts
- Provide clear specifications which where appropriate encourage innovation and use industry standards
- Manage the bidding process so as to avoid/minimise the burdens on suppliers, while preserving genuine competition and avoiding discrimination
- Make available the criteria for evaluation of bids, evaluate bids objectively and notify the outcome promptly, providing clear and concise feedback to bidders where required or requested
- Not partake in market abuse or anti-competitive behaviour
- Prohibit and drive to eliminate any modern slavery found in the supply chain
- Pay promptly for work done within prescribed timescales - normally 30 days



## Contacts

Return your completed Supply Chain Charter to: [supplychain@nda.gov.uk](mailto:supplychain@nda.gov.uk) as a pdf or post to Supply Chain Team, NDA, Herdus House, Westakes Science & Technology Park, Moor Row, Cumbria, CA24 3HU.  
Please visit [www.gov.uk/nda](http://www.gov.uk/nda) and see our 'Procurement at NDA' section for the list of companies signed up to the Charter, how to use the Charter wordmark, and details of who to contact should you have any supply chain queries or issues you wish to raise.

## Commitment to the Charter:

On behalf of  
CW FLETCHER  
(Company)

Name: S. RICE

Position: M.D.  
CEO or MD

Signed: 

Date: 7/3/18

Name: RICHARD PHILLIPS

Position: Business Development Manager  
Commercial Director or equivalent

Signed: 

Date: 7/3/18

Contact Name: HANNAH PORTER.

Email: [REDACTED]

Telephone: 0144 294 2200

Website: www.cwfletcher.co.uk

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